

THE SCHOOL DISTRICT OF STURGEON BAY

Regular Board of Education Meeting

Wednesday, July 17, 2024

President Stephani called the regular meeting to order at 7:02 PM in the high school library. Present: Spritka, Kruse, Stephani, Jennerjohn, Chisholm, Haus and Meyer. Excused: Howard and Schulz. Also present were: Superintendent Tjernagel, M. Smullen, K. Smullen, J. Holtz & A. DeMeuse. The Pledge of Allegiance was recited.

**Motion: Chisholm/Jennerjohn to adopt the agenda as presented. Motion carried unanimously.**

PUBLIC COMMENT SECTION: (as noted in Board Policy 0167.3 Public Comment at Board Meetings): None.

CONSENT AGENDA:

1. Approve minutes from June 19, 2024 Regular Meeting
2. Approve May bills.
3. Approve Grants and Donations –
  - \$10 anonymous donor for greenhouse
  - \$22 for Clipper Clays from Chuck Schommer
  - Playground Donations
    - i. \$4,000 anonymous donor
    - ii. \$1,000 Rick & Nancy Jeanquart Charitable Foundation
    - iii. \$80,000 anonymous donor

Thank you to everyone involved in supporting our students and programs through grants and donations.

4. Approve Resignations and Retirements: None.

**5. Accept Seclusion and Restraint Annual Report**

Act 125 requires that schools report annually to the school board by September 1 about any incidents from the previous school year. Most incidents of seclusions and restraint in school districts typically occur at the elementary level.

Director Ferry has prepared the annual report summarizing the information from the past year with a small number of students. That report is included in the meeting packet.

6. Board Policy Second Readings
  - a. 0164V2 new Meetings (Unified School Districts Only)
  - b. 1260 Incapacity of the District Administrator
  - c. 1421 Criminal History Record Check and Employee Self-Reporting
  - d. 2451 Program and Curriculum Modifications
  - e. 2521 Selection of Instructional Materials and Equipment
  - f. 5350 Suicide Prevention, Intervention, and Postvention for Death by Suicide
  - g. 5505 new Academic Honesty
  - h. 5530 Student Use or Possession of Intoxicants, Drugs, or Paraphernalia
  - i. 6236 new Community Services Fund (Fund 80)
  - j. 6610 Non-district-Supported Student Activity Accounts
  - k. 7250.01 new Memorials for Staff and Students
  - l. 7440.01 Video Surveillance and Electronic Monitoring

- m. 7440.02 new Smart Monitoring Equipment
- n. 7540.08 new Artificial Intelligence (AI)
- o. 8146 Notification of Education Options
- p. 8310 Public Records
- q. 8420 School Safety
- r. 8500 Food Services
- s. 8531 Free and Reduces-Price Meals
- t. 8700 new Nursing Mothers
- u. 8913 new/renumbered Section 504/ADA Prohibition Against Disability Discrimination in Employment
- v. 9211 District-Support Organizations
- w. 3431 (moved from technical)

7. Board Policy – Rescinded

- a. 0164.1 Regular Meetings
- b. 0164.2 Special Meetings
- c. 0165.1 Notice of Meetings
- d. 0165.2 Change of Regular Meetings
- e. 1623, 3123, 4123 Section 504/ADA Prohibition Against Disability Discrimination
- f. 3120.07 Employment of Casual Resource Personnel
- g. 4430.05 Nursing Mothers
- h. 5250 Program or Curriculum Modification
- i. 9210 Parent Organizations

**Motion: Jennerjohn/Kruse to approve the consent agenda items as presented. Motion carried unanimously.**

OPERATIONS AGENDA:

1. Consent Agenda items requiring attention (if any): None.
2. **Motion: Kruse/Spritka to approve Anna Fischer as a second-grade teacher at Sawyer School. Motion carried unanimously.**
3. **Motion: Jennerjohn/Chisholm to approve Sam Martylewski as Library Teaching Associate at Sunrise School. Motion carried unanimously.**
4. Strategic Action Plan and Priorities Draft for 2024-2025: Superintendent Tjernagel provided a brief history on the planning process and priority areas, as determined by the board.
5. **Approve Annual Public Notice of Academic Standards**  
The 2015-2017 state budget, also known as 2015 Wisconsin Act 55, added several notice requirements for school districts. The items involve notice regarding academic standards, school report cards and ranking levels, educational options, and the special needs voucher program.

As we have been reminded by WASB in the past, “School Boards are reminded that they must include an item on the agenda of the first school board meeting of the school year (the first board meeting after July 1) that clearly identifies the student academic standards . . . that will be in effect for the school year . . . In addition, school boards are required . . . to notify the parents/guardians of students . . . This notice may be provided electronically, including by posting the notice or a link to the specific academic standards on the school district’s website.”

Once a new curriculum for a particular academic area has been adopted, that curriculum stays in place until a change is approved at a later date. Again, the requirement that we need to notify the public annually of these standards began just a few years ago.

In gathering feedback from various individuals and in alignment with our discussion on the topic in the past, it continues to appear that the clearest way of communicating this is that we follow “Sturgeon Bay Standards.” Work in recent years has involved the Wisconsin Academic Standards in most areas. Calling them Sturgeon Bay Standards gives us flexibility to be able to address any areas that may cause concern within our school community and avoids the perception of having to adopt something without the flexibility to adapt if and when concerns may arise when it comes to national or state standards conversations, if you will. Curriculum information is posted on the Sturgeon Bay School District website and can be accessed using the following link:

<https://www.sturbay.k12.wi.us/departments/curriculum.cfm>

We are also including a link to the DPI website and Academic Standards page for your convenience: <http://dpi.wi.gov/standards>.

**Motion: Jennerjohn/Spritka to give the required annual notice pertaining to academic standards utilized in the School District of Sturgeon Bay for the 2024-2025 school year. Motion carried unanimously.**

#### **6. Policy 2264 - Title IX (first reading—see note)**

We have worked with Neola, as well as legal counsel, to prepare a policy for your review in the July 17 meeting.

We initially reached out to Mary Gerbig mid-June about the proposed Title IX policy process. We sent Mary an updated draft policy earlier this month and are awaiting answers to some of our questions as well as legal guidance specific to our district.

Mary pointed out that there will likely be some language that we will need to add to the handbooks approved last month. Her recommendation “*is to have the board authorize administration to update the handbook Title IX language consistent with your policy review and approval process, and per legal counsel’s review and recommendations*”. Basically, you as the board are authorizing the update process. In a nutshell, we would not be looking to change the content of the handbooks, but simply update any language needed to be in compliance with the new Title IX requirements.

Note 1: While our Board policies receive a first and a second reading in the event of revisions, replacement policies, etc. per our own practices, our usual process would mean that this policy isn’t officially in place until the night of the August 21 regular Board meeting. Since the new Title IX regulations are supposed to be in place by August 1, one way to look at this is that whatever comes out of our first reading is “active” pending eventual approval, likely on August 21. If something else would be approved, we can always have that modified with Neola and the Board Docs software as well. Additionally, our plan is to proceed with legal counsel and to communicate with the Board regarding the best approach in the event we’d receive a complaint between August 1 and 21. Some of the “fine print” with the whole situation also deals with determining if the situation(s) involving a complaint occurred prior to August 1, after August 1, or a combination of before and after August 1.

Note 2: I included in my superintendent report for this month the information I shared verbally last month about the litigation involving Title IX requirements in some states. As of when I last updated my report and the language for this section in the background document, Wisconsin is not part of any litigation to my knowledge. Obviously if this changes I will plan to communicate with you accordingly.

Note 3: Our Neola Rep has shared with us three documents in case any Board member is interested. I'll list them below. Feel free to contact Ann DeMeuse and/or me if you'd like one of more of these. Due to the length of the documents, we didn't think adding them to the Board packet was the best way to go, but we can share them with individuals or the full Board as you feel is appropriate.

- The official 423-page version of the new Title IX Final rule. We are told that this is what is published in the Federal Register.
- The Title IX Final Rule Fact Sheet (5 pages)
- The Title IX Final Rule Summary Table (15 pages).

## **7. Five-Year Pupil Nondiscrimination Self-Evaluation Public Input Notice and Related Updates (informational item)**

DPI requires districts to conduct a self-evaluation every so many years. Some operational things were "paused" if you will during Covid, so our last required self-evaluation was actually associated with the 2016-2017 school year. As part of this self-evaluation, districts need to review a variety of areas addressed in Chapter 9 of Wisconsin Administrative Code, specifically sections PI 9.03, PI 9.04, PI 9.05, and PI 9.06.

To summarize, these sections deal with prohibiting discrimination against pupils, having procedures for handling complaints (ex. such as information within our policies in consultation with Neola), providing certain types of notice annually, having a pupil nondiscrimination statement in our handbooks and course description books, etc.

Additionally, the district needs to provide "an opportunity for participation by pupils, teachers, administrators, parents/guardians, and resident of the school district as required by Wis. Admin Code PI 9.06 (2)." Therefore, we are drawing specific attention to this opportunity for participation and input in our July 17, 2024, Board of Education meeting agenda and related notices. (I will cover this verbally during the meeting as well.)

**If any students, teachers, parents/guardian, and residents want to provide input and learning more about the process, they can contact Superintendent Dan Tjernagel via phone at 920-746-2801 or via email at [dtjernagel@sturbay.k12.wi.us](mailto:dtjernagel@sturbay.k12.wi.us) by Noon on Monday, August 12.**

***Note: If you call or email Dan and he is out of the district on a given day(s), please connect with Mrs. Ann DeMeuse to ensure that your question can be answered and/or any pertinent comments can be included with our report.***

On August 12 we will begin assembling the Boad meeting packet for the August 21 Board of Education meeting, and it is our intent to have the self-evaluation process completed prior to the August 21 Board meeting. Following completion of the report, Dan will fill out the PI-1198 form that provides the related assurances for this process. The district will also have the report available for any residents of the school district as noted in PI 9.06 (3).

To provide some additional insight at this point, Lindsay Ferry and our school counseling team met in late June and updated components of our report template, so thank you very much to each of them. Members of the administrative team are also involved in the process especially when it comes to examples such as enrollment in classes, involvement in co-curriculars, and scholarships received. Ann DeMeuse and Dan are checking things such as the various procedural pieces, inclusion of the pupil nondiscrimination statement in various locations, and the pertinent notices.

Thank you to everyone who has already assisted, thanks in advance to anyone else who will assist with the process, and again please contact Dan Tjernagel if you have any questions or comments about this.

## **8. Reports:**

- a. Legislative – none.
- b. CESA – none.
- c. Committee/Seminars – none.
- d. Administrative Reports presented.
- e. Superintendent’s Report presented.

**9. Motion: Chisholm/Jennerjohn to adjourn at 7:54 PM. Motion carried unanimously.**

Respectfully submitted by,  
Ann DeMeuse  
Board Recording Secretary

Date: \_\_\_\_\_

President’s Signature: \_\_\_\_\_